



# CITY OF SANTA BARBARA

## COUNCIL AGENDA REPORT

**AGENDA DATE:** June 15, 2010

**TO:** Mayor and Councilmembers

**FROM:** Business Division, Waterfront Department

**SUBJECT:** Purchase Order For UCP/Work, Incorporated

### **RECOMMENDATION:**

That Council find it in the City's best interest to waive the formal bid procedure as authorized by Municipal Code Section 4.52.080 (k), and authorize the General Services Manager to issue a purchase order to UCP/Work, Incorporated, for janitorial services at the Waterfront Department for Fiscal Year 2011 in an amount not to exceed \$220,000.

### **DISCUSSION:**

UCP/Work, Inc. (Work, Inc.), has provided janitorial services to the Waterfront since 1992. Work, Inc., is a non-profit organization providing vocational rehabilitation services to individuals with mental, developmental, and physical disabilities. These individuals are referred through the Department of Rehabilitation, Tri-Counties Regional Center, and Mental Health Services.

Staff recommends that it is in the best interest of the City to continue providing work opportunities to disabled individuals in the Work, Inc., Vocational Rehabilitation Program. For Fiscal Year 2011, Work Inc. has agreed to charge the same rate (\$220,000 /year) as Fiscal Year 2010.

Work, Inc. provides a clean and safe environment for public enjoyment of the Harbor. The company is responsible for cleaning 20 restrooms, the commercial area of the Harbor, and collecting trash in the marinas. Work, Inc. supervisors oversee their employees seven days a week, including holidays. Work, Inc. employees are dependable, courteous and take their work seriously.

Section 4.52.08 (k) of the Municipal Code authorizes City Council to waive the formal bid procedure and approve the purchase of goods or services without complying with formal bid procedures, "where in the opinion of the Council, compliance with procedure is not in the best interest of the City" (Attachment 2). Sufficient funds for the Work, Inc contract are included in the Waterfront Department Fiscal Year 2011 budget submittal.

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**SUBMITTED BY:** John N. Bridley, Waterfront Director

**APPROVED BY:** City Administrator's Office